

Exterior deck, if proposed:

- _____ Floor joist size, species and grade of wood.
- _____ Floor joist spacing (16" or center, 24" on center etc:).
- _____ Span of floor joist (clear distance between supports).
- _____ Depth of post footing below finished grade.
- _____ Guardrail height from floor or deck, and/or stairs.
- _____ Spacing of balusters. (maximum 4").
- _____ Stairs – Riser height and tread depth (riser 8 ¼" max tread 9" min.).
- _____ Stairs – Handrail height (from nose of tread). (minimum 34", maximum 38")
- _____ Handrail grip size – must have a circular cross section of 1 ¼" minimum to 2" maximum.
- _____ Width of stairs (36" minimum)
- _____ Guardrail (34" minimum measured vertically from nose of thread)

MDIA will review plans submitted to determine code compliance. If the minimum submittal requirements are not met, we will ask the applicant to supply additional information. If the minimum requirements are met, the plans will be marked "approved". A building permit will be issued and the applicant will be notified of the inspection fees and when they can pick-up the permit at the Municipal Building. All fees shall be paid prior to the issuance of the permit. Then use the inspection procedures provided to have all of the required inspections performed.

**INSPECTION PROCEDURES
MANUFACTURED AND INDUSTRIALIZED HOUSING**

- Building permit must be posted on the site of the work and clearly visible from the road until completion of the project.
- Your approved plans must be available at all times for inspection. These are the plans that were submitted with your application and were marked “Approved” by the building code official.
- DO NOT schedule an inspection if the work is not ready.
- When scheduling an inspection, you must supply a permit number to the inspector.
- Please provide a minimum of 24 hours notice when requesting an inspection.

The following inspections, as applicable, are required:

1. Footing inspection – To be done after trenching or forming and prior to placing of concrete.
John Balser **1-800-662-6342**
2. Foundation inspection – French drain and water proofing if full foundation is installed.
John Balser **1-800-662-6342**
3. Anchoring of structure to foundation.
John Balser **1-800-662-6342**
4. Electrical inspection – installation of service from supplier to home.
John Balser **1-800-662-6342**
Bob Gouldsbarry - Rochester Borough Only **1-800-608-6342**
5. Plumbing connections
John Balser **1-800-662-6342**
6. Final inspection – When job is completely finished, prior to occupancy permit and after all other required inspections have been done and approved. Inspections #3, #4, #5 and #6 may be done at the same time.
John Balser **1-800-662-6342**
Bob Gouldsbarry (Electrical) - Rochester Borough Only **1-800-608-6342**

THIS FORM REQUIRES A NOTARY SEAL

AFFIDAVIT OF EXEMPTION

The undersigned affirm that he/she is not required to provide workers compensation insurance under the provisions of Pennsylvania's Workers' Compensation Law for one of the following reasons, as indicated:

_____ Property owner performing own work. If property owner does hire contractor to perform any work pursuant to building permit, contractor must provide proof of workers' compensation insurance to the municipality. Homeowner assumes liability for contractor compliance with this requirement.

_____ Contractor has no employees. Contractor prohibited by law from employing any individual to perform work pursuant to this building permit unless contractor provides proof of insurance to the municipality.

_____ Religious exemption under the Workers' Compensation Law. All employees of contractor are exempt from workers' compensation insurance (attach copies of religious exemption letter for all employees).

Signature of Applicant

County of _____

Municipality of _____

Subscribed, sworn to and acknowledged before me
by the above _____ this _____ Day
of _____ 20 _____.

SEAL

Notary Public